



THE SUPREME COURT *of* OHIO

Oregon Municipal Court Mediation Program Model

Updated April 11, 2012

Overview

I. Mediated Case Types:

	Collections		Property Damage
X	Contracts		Rent-Escrow
	Criminal	X	Small Claims (Civil)
	Forcible Entry/Detainer		Traffic
	Personal Injury		Other

II. Program process and procedure

Cases may be referred to mediation as follows:

1. Referral by Court

- a.) All civil/small claims cases will automatically be scheduled for mediation (pre-filing)
- b.) Cases filed in Municipal Court that meet pre-determined criteria established by the Court may be referred to mediation at any point before final judgment

When a post-filed case is referred by the Court, either party may opt out of mediation by filing a motion with the Court indicating that the party does not want to participate in mediation. A party may also file such a motion at any point in the mediation process, if the party does not want to continue with mediation; alternately, a party may communicate the desire to not participate in mediation to the mediator, who would terminate the mediation and return the case to the regular docket.

2. Referral at the Request of a Party

If a case is not referred by the Court, either party may request mediation by filing a motion with the Court requesting mediation.

B. Program Documents and Forms (in order of application):

- Brochure
- Intake Form
- Referral Order
- Notice of Mediation
- Memorandum of Understanding
- Notice to Dismiss
- Outcome Report
- Participant Survey
- Contract Mediator Questionnaire
- Case Management Data and Quality Assessment Information Form

C. Local Rule

III. Case Management

Mediations will be scheduled for 90 minutes for each session. The mediator will work with the mediation coordinator to schedule additional sessions when necessary.

IV. Resources

The Supreme Court is a resource available to the Court to provide training, mentors, and/or roundtable sessions (by phone or in person) with mediators and Court staff upon request.

Mentors for the mediators in this program are:

- Thomas Douglas: tsdesq@bex.net
- Jacqueline C. Hagerott: jacqueline.hagerott@sc.ohio.gov or 614-387-9422
- James Petas: james.petas@NORIS.ORG

Oregon Municipal Court Mediation Program Process

Step One: Case Identified for Mediation.

Pre-filing

When a party approaches the court to file a civil/small claims complaint, the Clerk's Office will provide the party with the Intake Form for mediation and have the Brochure available for the parties. The complainant will be charged a \$10 fee. If the case is not resolved through mediation, the party who has paid the mediation fee may pay the difference between the mediation fee and the court filing fee in order to have the case filed in court and placed on the regular docket.

Post-filing

Either party has the option to request mediation at any point in the court process by filing a motion with the court. Parties do not waive their option to have the court decide their case if they choose mediation. If the party requests mediation or if the court determines *sua sponte* that a case is appropriate for mediation, the court will refer the case to mediation and issue a Referral Order.

The court may also refer a case to mediation at any point during the process. Pursuant to the Referral Order, all filing deadlines are stayed until further notice. The Clerk shall not accept for filing any documents while this case is in mediation, except a motion to lift the mediation stay, a response to a motion to lift the mediation stay, an application to dismiss the case filed by the petitioner/plaintiff, or a notice related to counsel. The court will not issue any decision on the merits of the case until mediation has concluded.

Step Two: Intake.

Prior to the initial mediation session, parties involved with a civil/small claims case will complete an Intake Form and return that form to the Court. The Intake Form will assist the Court in gathering information about the dispute from both sides and will serve as an initial screening tool to determine if bringing the parties together in mediation will raise any safety concerns and whether the parties have the ability to enter into an agreement knowingly, voluntarily, and free of coercion. Court staff/the mediator will screen for parties' safety prior to and during mediation.

Step Three: Schedule Mediation.

The mediation coordinator will schedule mediation sessions with the assigned mediator within four (4) weeks of the date of the Intake Form or the Referral Order and send a Notice of Mediation to the parties.

If either party is unable to participate at the date and time of the mediation he/she may request a continuance. A request for a continuance of the mediation must be submitted

in writing to the mediation coordinator stating the reason(s) for the request at least two weeks before the scheduled mediation. The mediation coordinator will call the parties prior to the mediation to verify attendance on the scheduled date and time. If the notice letter is returned to the Court, the mediation coordinator will notify the petitioner.

For post-filed cases, parties may file a Notice to Dismiss at any point during the case.

Step Four: Mediation.

The parties are greeted by Court staff. Once both parties are present the mediator will escort the parties to the conference room and begin the mediation session.

The mediators will perform continuous safety screening prior to and during the mediation session(s).

Mutually Acceptable Agreement

If the parties reach an agreement, the mediator memorializes the terms by completing the Memorandum of Understanding. If the parties want to review the agreement with counsel, the mediator should add that condition and include a timeline within which this review will occur. The mediator/mediation coordinator provides copies of the Memorandum of Understanding to the parties.

For post-filed cases, if the case is settled in full, the mediator will also complete the Notice to Dismiss and have all relevant parties sign it. For partial settlement or in the event an additional mediation is necessary, the Memorandum of Understanding will be completed to represent those issues that the parties finalized and the case will be returned to the regular docket for the court to decide the remaining issues. If an additional mediation is necessary, the Memorandum of Understanding should be completed to represent those issues that the parties were able to finalize.

Step Five: Conclusion.

The mediator gives parties the Participant Survey with the option to complete immediately or submit to the local court or the Supreme Court Dispute Resolution Section at a later time. The mediator submits the Outcome Report which is in compliance with R.C. Section 2710.06 *Communication or Disclosure by Mediator* to the mediation coordinator after each mediation session.

The mediator returns the Notice to Dismiss (if applicable), surveys (if returned to him/her) and the Outcome Report to the mediation coordinator at the completion of every mediation. If an additional mediation is necessary, the mediation coordinator will schedule accordingly. The Outcome Report will be submitted even if an additional mediation is necessary to represent the current status of the mediation.

The mediation coordinator gives the Notice to Dismiss (if applicable) and the Outcome Report to the Court.

Step Six: Quality Assessment - Qualitative and Quantitative.

The mediation coordinator will summarize the Participant Surveys, Mediator Questionnaires and Case Management Data and Quality Assessment Information Form and submit to the Judge a summary report at the end of each quarter: March 31, June 30, Sept. 30, and Dec. 31.

OREGON MUNICIPAL COURT MEDIATION

What is mediation?

Mediation includes any process in which a mediator facilitates communication and negotiation between parties to assist them reaching a voluntary agreement regarding their dispute. Mediation provides for informal communication in a relaxed atmosphere.

What are the benefits of mediation?

A mediated agreement created by the parties is more likely to be adhered to than a court imposed judgment and parties are allowed to discuss issues that may not be allowed in Court.

	<u>Lawsuit</u>	<u>Mediation</u>
Cost to file:	\$36.00 - \$96.00	\$10.00
Who decides:	The Judge	You and the other party
Privacy:	It is a matter of public record	Sessions are private and confidential. Any entries signed by the Judge may become part of public record.
Support People:	Generally, by subpoena	Not necessary, unless desired
Attorney:	Usually necessary	No, but welcome as an advisor
Limitations:	For money only!	The only limitations regarding mediated agreements are those determined by the parties.

Does it cost anything?

Civil/small claims cases will be scheduled for mediation prior to hearing with the Court. The filing fee will be \$10. There is no additional fee for mediation.

What happens next?

If the case is resolved in mediation, the inconvenience of a full-scale trial for claimant, respondent, and their respective witnesses is avoided and the parties move forward with what they have agreed to. In addition, both sides win with neither side risking the loss of having the judge decide against them, saving the expense of attorney fees, and the time, effort, and money that could be spent gathering evidence.

If the dispute is not settled in this manner, the claimant has lost nothing, and the case is referred back to the Court for hearing or trial and the \$10 fee will be applied to the cost of filing a civil/small claims action upon request of the claimant in order to have the case filed in court and placed on the regular docket.

How does my case end up in mediation?

All civil/small claims cases will be schedule for mediation through the Court. For all other cases, **if you are interested in mediation for your dispute, please contact the Civil Clerk at (419) 698-7174 between the hours of 8:30 AM and 4:30 PM, Monday through Friday.**

OREGON MUNICIPAL COURT MEDIATION
INTAKE FORM

Please respond to each question. Thank you for your cooperation.

DATE _____

CLAIMANT #1 (YOUR NAME)

CLAIMANT #2

NAME

NAME

ADDRESS

ADDRESS

CITY/STATE/ZIP

CITY/STATE/ZIP

PHONE

PHONE

AND

RESPONDENT #1

RESPONDENT #2

NAME

NAME

ADDRESS

ADDRESS

CITY/STATE/ZIP

CITY/STATE/ZIP

PHONE

PHONE

AMOUNT OF CLAIM \$ _____

NATURE OF CLAIM (CHECK APPROPRIATE BOXES)

- | | | |
|--|--|---|
| <input type="checkbox"/> MONEY DUE ON ACCOUNT | <input type="checkbox"/> FAULTY REPAIR WORK | <input type="checkbox"/> PERSONAL INJURY |
| <input type="checkbox"/> MONEY LENT | <input type="checkbox"/> DISHONORED CHECK | <input type="checkbox"/> FAULTY GOODS/SERVICE |
| <input type="checkbox"/> SECURITY DEPOSIT | <input type="checkbox"/> WAGES/SALARY/COMMISSION | <input type="checkbox"/> CONVERSION |
| <input type="checkbox"/> RENT | <input type="checkbox"/> DAMAGE TO MOTOR VEHICLE | <input type="checkbox"/> FRAUD |
| <input type="checkbox"/> DAMAGE TO REAL PROPERTY | (motor vehicle must be titled in | <input type="checkbox"/> MALPRACTICE |
| <input type="checkbox"/> DAMAGE TO PERSONAL PROPERTY | Claimant's name) | |

OTHER _____

CLAIMANT'S STATEMENT

STATUS OF CLAIMANT #1:

- INDIVIDUAL
- CORPORATION
- PARTNERSHIP
- OTHER: _____

STATUS OF CLAIMANT #2:

- INDIVIDUAL
- CORPORATION
- PARTNERSHIP
- OTHER: _____

STATUS OF RESPONDENT #1:

- INDIVIDUAL
- CORPORATION
- PARTNERSHIP
- OTHER: _____

STATUS OF RESPONDENT #2:

- INDIVIDUAL
- CORPORATION
- PARTNERSHIP
- OTHER: _____

HOW LONG HAS IT BEEN SINCE THIS DISPUTE BEGAN?

- 0 - 30 DAYS
- 31 - 90 DAYS
- 3 - 6 MONTHS
- 6 MONTHS - 1 YEAR
- 1 - 2 YEARS
- MORE THAN 2 YEARS

ARE THERE ANY PRIOR OR PRESENT THREATS OF VIOLENCE BETWEEN THE PARTIES?

- YES
- NO

HAVE YOU HAD PRIOR PROBLEMS WITH THE SAME RESPONDENT?

- YES
- NO

RELATIONSHIP OF PARTIES (CHECK ONE)

- HUSBAND/WIFE
- EX SPOUSE
- RELATIONSHIP
- EX RELATIONSHIP
- PARENT/CHILD
- NEIGHBORS
- ACQUAINTANCES
- FRIENDS
- ROOMMATES
- STRANGERS/UNKNOWN
- CO-WORKERS
- EMPLOYEE/EMPLOYER
- LANDLORD/TENANT
- MERCHANT/CONSUMER
- AGENCY/CONSUMER
- BUSINESS/BUSINESS
- OTHER FAMILY
- ASSOCIATION/MEMBER
- OTHER: _____

WOULD YOU HAVE A CONCERN ABOUT SITTING IN THE SAME ROOM WITH THE OTHER PARTY IN AN EFFORT TO RESOLVE THE MATTERS IN DISPUTE?

YES

NO

Please explain your concerns:

WOULD YOU PREFER TO HAVE SOMEONE ACCOMPANY YOU TO THE MEDIATION?

YES

NO

If yes, please state the person's name, full contact information, relationship to you and describe how that person will be of help to you in the mediation:

I certify that to the best of my knowledge, the above information is accurate and I have circled information (if any) that must be kept confidential:

Signature

Date

*** FOR COURT USE ONLY ***

MEDIATION DATE: _____

MEDIATION #: _____

IN THE OREGON MUNICIPAL COURT OF LUCAS COUNTY, OHIO

In the matter of:

PLAINTIFF, PETITIONER

Judge/Magistrate

Vs.

ORDER REQUIRING MEDIATION SERVICES

DEFENDANT, PETITIONER, RESPONDENT

CASE NUMBER:

* * * * *

Upon the request of the parties, or at the Court's discretion, under Local Rule 2.1, this matter is hereby referred for mediation and all filing deadlines are stayed until further notice. The Clerk shall not accept for filing any documents while this case is in mediation, except a motion to lift the mediation stay, a response to a motion to lift the mediation stay, an application to dismiss the case filed by the petitioner/plaintiff, or a notice related to counsel. The court will not issue any decision on the merits of the case until mediation has concluded. It is therefore **ORDERED** that all parties shall forthwith submit the issues in this matter to the Oregon Municipal Court Mediation Department forthwith.

It is further **ORDERED** that the Mediation Department will notify the parties of their scheduled mediation. Any party who intentionally fails to appear for a mediation session as ordered by the Court shall be subject to sanctions, including those for Contempt of Court.

It is further **ORDERED** that all mediation communications are confidential pursuant to Local Rule 2.1 (parties may share all mediation communications with their attorneys). However, the mediator may inform the Court or report to proper authorities certain information including: 1) allegations of abuse or neglect of a child, 2) certain threats of harm to other people or yourself, 3) things said during the mediation process to plan or hide an ongoing crime, and 4) things said during the mediation process that reveal a felony crime.

It is further **ORDERED** that all parties attend in person with authority to settle (unless given prior permission by either the mediator or the court to participate by phone) and to provide any other relevant information necessary for the mediation. If counsel or any mediation party becomes aware of the identity of a person or entity whose consent is require to resolve the dispute, but how has not yet been joined as a party in the pleadings, they shall promptly inform the mediator as well as the Judge of such fact.

It is further **ORDERED** that opposing parties to any case that have either resided in a common residence or are related by blood, adoption, or marriage, and have known or alleged domestic violence and/or abuse at any time prior to and/or during the mediation, have a duty to disclose such information to the mediator.

It is further **ORDERED** that at the conclusion of the mediation services or prior to that completion, at the discretion of the mediator, the mediator shall file with the Court and make available to counsel for all parties appropriate mediation outcome reports concerning the progress of the mediation.

Judge Keller

Plaintiff/Petitioner _____ residing at _____

Attorney: _____ Telephone: _____

Address: _____

Defendant/Petitioner/Respondent _____ residing at _____

Attorney: _____ Telephone: _____

Address: _____

Telephone: _____

OREGON MUNICIPAL COURT MEDIATION DEPARTMENT

Case No./Mediation No. _____

Date: _____

Claimant/Petitioner/Plaintiff:

Respondent/Defendant:

NOTICE OF MEDIATION

DATE:

TIME:

LOCATION: Oregon Municipal Court, 5330 Seaman Road, Oregon, Ohio 43616

You are receiving a copy of this notice because your presence at a mediation scheduled by the Court is required. This mediation cannot occur without your attendance. This session will last 1-2 hours.

WITHIN FIVE (5) DAYS, CONTACT THE CIVIL CLERK AT (419) 698-7174 (between the hours of 8:30 AM and 4:30 PM, Monday through Friday) TO CONFIRM RECIEPT OF THIS LETTER AND YOUR ATTENDANCE AT THE MEDIATION. Failure to do so may result in a delay of your case and/or further action by this Court. When you arrive, please check in at the Clerk's office.

A **request for a continuance** of the mediation must be submitted in writing stating the reason(s) for the request at least TWO WEEKS before the scheduled mediation. The request must be mailed to: Oregon Municipal Court Attn: Kimberly Walls, 5330 Seaman Road, Oregon, Ohio 43616. **Do NOT file the request with the Clerk's Office.**

Contact the Civil Clerk immediately if: 1) there have been issues of violence, 2) you are concerned about your safety, 3) being in the same room with the opposing party, 4) you have any questions concerning the mediation process, and/or 5) you have settled this matter prior to the mediation.

Thank you for your cooperation.

Oregon Municipal Court

FAILURE TO PARTICIPATE MAY RESULT IN ADDITIONAL LEGAL ACTION

(TURN OVER FOR INFORMATION ABOUT THE MEDIATION PROCESS)

About the mediation process:

- Mediation is a process in which a mediator (the individual who conducts the mediation) facilitates communication and negotiation between parties to assist them in reaching a voluntary agreement regarding their dispute.
- This is an out-of-court procedure and attorneys are not required. However, parties have the right to have their attorneys present and participate in the mediation. Please contact Mediation Department if your attorney will attend.
- All mediation communications are confidential pursuant to Local Rule 2.1. However, you may share all mediation communications with your attorney whether they attend or not. However, the mediator may inform the Court or report to proper authorities certain information including: 1) allegations of abuse or neglect of a child, 2) certain threats of harm to other people or yourself, 3) things said during the mediation process to plan or hide an ongoing crime, and 4) things said during the mediation process that reveal a felony crime. Otherwise, the only information that the mediator provides to the Court is party attendance and the outcome of the mediation.
- If the parties wish, other individuals they designate are allowed to accompany them and participate in the mediation. Please contact Mediation Services in advance should you choose to bring someone with you.
- If an agreement can be reached that is satisfactory to ALL parties, valuable time can be saved by avoiding on-going court involvement. The mediator will put all agreements in writing for the parties.
- Parties should attend the mediation prepared to explain the circumstances surrounding the issues to be mediated.
- Parties should have ideas about how things may be made satisfactory in an effort to resolve this matter expeditiously.
- The mediator is NOT a judge. The mediator will not make a determination as to right or wrong or reach a decision in the matter. The mediator will assist parties in coming to their own agreement that satisfies ALL parties involved.
- All parties will have the opportunity to express their concerns and respond to the concerns of the other parties.
- The mediator may hold individual meetings, which are called caucuses, with each party at any time during the mediation.
- This process will last approximately 1-2 hours for each scheduled session. Please schedule accordingly.
- Mediators do not provide legal advice and they will not be an advocate for either party.
- Childcare is not provided. Please do not bring young children to the mediation.

IN THE MUNICIPAL COURT OF OREGON, LUCAS COUNTY, OHIO

Plaintiff(s)/Petitioner/Complainant(s),

vs.

Defendant(s)/Respondent(s).

* Case No/Mediation No. _____

*

*

* Judge: Jeffery B. Keller

*

*

*

*

*

* **Mediation Outcome Report**

*

*

*

* * * * *

The Court scheduled this case for mediation on _____. The results of the mediation are set forth below:

___ Final settlement of all claims related to the case.

___ Partial settlement to some of the claims related to the case.

___ No settlement and:

___ Return to the regular docket

___ Decision left to the parties to determine if further legal action will be taken

___ Notice to Dismiss attached

___ Mediation was terminated and:

___ Rescheduled for _____

___ Decision left to the parties to determine if further legal action will be taken

___ Notice to Dismiss attached

Attendance was as follows:

Plaintiff(s)/Petitioner/Complainant(s): _____

Defendant(s)/Respondent(s): _____

Respectfully submitted,

Mediator

Date

**Oregon Municipal Court
Mediation Participant Survey – Confidential**

I am (check one): Party Participant Attorney Observer
 Family Member Support Person Other (please specify) _____

1. Did you reach an agreement in the mediation?
 No agreement Partial agreement Full agreement

2. How do you feel about the outcome of the mediation?
 It was fair It was unfair No agreement

3. Would you say that the mediator:
 Favored you Was neutral Favored the other party

4. Would you say that you had:
 Enough opportunity to explain your views of the dispute
 Not enough opportunity to explain your views of the dispute

5. How well would you say the mediator understood your views of the dispute?
 Very well Somewhat Not at all

6. Did you feel you had an opportunity to help decide the outcome of the dispute?
 Yes, definitely I had some input No, my views were ignored

7. Would you say that the mediation session helped you to understand the other party's views better?
 Yes No

8. Overall, how do you feel about your experience with mediation?
 Very satisfied Satisfied Neither satisfied nor dissatisfied
 Dissatisfied Very dissatisfied

9. Would you recommend mediation to others with similar issues?
 Yes No

10. Was the mediation conducted in a timely manner?
 Yes No

11. How has the mediation process helped you?

12. What would have made it even more helpful?

13. Other comments:

Thank you for your time.
For feedback, recommendations, and/or concerns you may also contact:
The Supreme Court of Ohio, Dispute Resolution Section
65 South Front Street, Columbus, Ohio 43215-3431
Office: (614) 387-9420//Fax: (614) 387-9409

**Oregon Municipal Court Mediation Program
Case Management Data and Quality Assessment Information
Quarter Ending (date - if partial include start date)**

Quantitative Assessment

Case Management Data

# Cases Pending Beginning		(REFERRED/REQUESTED/ORDERED)
# Cases Sent to Mediation		
# Cases Mediated		
# Cases Cancelled		
# No Shows		
# Settled Before Mediation		
# Sessions		
# Hours		
# Reached Agreement		
# Partial Agreement		
# No Agreement		
# Cases Pending End		

Qualitative Assessment

Surveys Collected

	Number of Participants who thought:	Comments
Mediation was fair:		
Mediation was unfair:		
Mediator was neutral:		
Mediator favored plaintiff/petitioner:		
Mediator favored defendant/respondant:		
Will recommend the mediator to others:		
Will recommend mediation to others:		

Mediator Practice Questionnaires Collected

What changes, if any, would you make to the program based on the Mediation Participant Survey and the Mediator Practice Questionnaire (if applicable). Attach/send additional pages if needed:

amount disbursed to the creditors. After the first disbursement, there is a \$3.00 charge for the addition of each new creditor into the trusteeship.

- G. Interest: If additional interest accrues on an indebtedness after the trusteeship has been filed, such interest is not includible in the trusteeship, but rather is payable by the debtor outside the trusteeship.

2.10 MEDIATION (revised 4/4/2012)

- A. Introduction: This rule incorporates by reference the R.C. 2710 “Uniform Mediation Act” (UMA) and Rule 16 of the Supreme Court of Ohio Rules of Superintendence. The purpose of mediation is to promote greater efficiency and public satisfaction through the facilitation of the earliest possible resolution for the court cases through the use of mediation.
- B. Case Selection: Mediation is an option for the parties. Mediation is always voluntary and, while no one will be compelled to participate, it is strongly encouraged. Mediation can be an option for small claims cases. The fee for mediation is \$10.00 (ten) which is to be paid at the time of filing by the initiating party.

In addition, the court, on its own motion, or the motion of any of the parties may refer disputed issues to mediation in whole or in part by “Notice of Scheduled Mediation” which shall, at a minimum indicate the date, time, place and contact information of the mediation. Prior to scheduling a mediation session, all cases will be screened for past/potential (domestic) violence involving all parties and/or possible witnesses, as the Court prohibits the mediation of domestic violence disputes, and it shall not be used as an alternative to prosecution or adjudication of domestic violence. If the subject of (domestic) violence arises during the course of the mediation, the mediator is not permitted to address the issue, and the mediation shall not continue. Additionally, the Court will not allow mediation:

- (a) In determining whether to grant, modify or terminate a protection order;
- (b) In determining the terms and conditions of a protection order; or
- (c) In determining the penalty of the protection order.

The Court Mediation Department will determine the eligibility and appropriateness of each referral prior to the commencement of the mediation process and may decline any referral(s) deemed inappropriate.

The court randomly assigns a mediator to the case from the court’s roster of approved mediators.

- C. Procedure: Upon mediation being selected, a deputy clerk will schedule the mediation and have notices issued to each of the parties. Mediations will be scheduled on Wednesdays and Thursdays during court hours. The Court will maintain and assign a list of qualified volunteer mediators to participate in the dispute resolution program. The mediator will oversee the discussion to allow each party a full opportunity to be heard in an atmosphere of cooperation and respect. The parties will be encouraged to generate a solution to the dispute and arrive at a settlement. A settlement will not be imposed on either party contrary to his or her will. When an agreement is reached, it should be reduced to writing and signed by all of the parties. A copy of the agreement will be given to the parties. If mediation in a civil/small claims issue is unsuccessful, the \$10.00 (ten dollar) mediation fee will be applied to the cost of filing a civil/small claims action upon request of the claimant to file a civil/small claims action.
- D. Participation: In any pending case, the parties, their attorneys, and any individuals designated by the parties shall take part in the mediation session. Any participant who fails to attend without being excused by the Judge or who fails to take part in a session, as determined by the mediator, may be subject to appropriate sanctions, including but not limited to, contempt of Court, attorney fees, costs or dismissal of the case.
- E. Confidentiality: All mediation sessions shall be confidential. No communication made during a session, including settlement terms, may be disclosed to third persons or used for any purpose (including impeachment) in any pending or future proceeding. All mediation communications related to or made during the mediation process are subject to and governed by the "Uniform Mediation Act" (UMA) R.C. 2710.01 to 2710.10, the Rules of Evidence and any other pertinent judicial rule(s).
- F. Termination: If the assigned mediator determines that further mediation efforts would be of no benefit to the parties, he or she shall inform all interested parties and the court that the mediation is terminated.
- G. Continuances: It is the policy of this court to determine matters in a timely way. Continuances of scheduled mediations shall be granted only for good cause shown and after a future date has been determined.
- H. Mediator Communications: At the conclusion of the mediation and in compliance with R.C. 2710.06 the court shall be informed of the status of the mediation including all of the following: (1) whether the mediation occurred or was terminated; (2) whether a settlement was reached on some, all or none of the issues; and (3) attendance of the parties.

Parties may not subpoena any court staff or mediators to testify as to any mediation communications unless the request falls under the UMA. Any party in violation may be subject to appropriate sanctions.

- I. Administrative Dismissal: If the parties fail to dismiss a settled case within the later of sixty (60) days or the time noted in the entry that gave the court notice of the settlement, then the court may dismiss the case administratively.